

Equity Office Properties  
700 North Brand Boulevard, Suite 580  
Glendale, CA 91203  
Phone (818) 243-3303  
FAX (818) 243-0439

### **INSURANCE REQUIREMENTS FOR VENDORS/CONTRACTORS**

Vendors/Contractors shall procure and maintain for the duration of the contract, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work by the Vendor/Contractor, Vendor/Contractor's agents, representatives, employees, and subcontractors.

Contractor shall maintain insurance limits no less than:

General Liability - Per Occurrence	\$2,000,000
Products - Completed Operations Aggregate	\$2,000,000
Automobile Liability - per accident for bodily injury and property damage	\$2,000,000
Employer's Liability	\$1,000,000
Worker's Compensation	Statutory Limit

NOTE:

The Certificate shall name ALL of the following as Additional Insureds:

**EOP-700 North Brand, L.L.C., a Delaware limited liability company,  
EOP Operating Limited Partnership, a Delaware limited partnership,  
Equity Office Properties Trust, a Maryland real estate investment trust,  
and their respective agents, members, partners, employees and mortgagees.**

Equity Office Properties shall be named as the Certificate Holder.

Original Certificates of Insurance must be provided to Equity Office before Contractor commences work or work will not be allowed to commence.